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**Annex No. 4 to the Request for Quotation No. 3/2025/KPO**

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**Information Clause for Bidders**

\_\_\_\_\_  
place, date

**Contractor:**

\_\_\_\_\_  
name (company) / name and surname

\_\_\_\_\_  
registered office / place of residence address

\_\_\_\_\_  
Tax Identification number / Personal ID number

**Ordering party:**

Phoenix Systems sp. z o.o.

ul. Mangalia 2a

02-758 Warsaw, Poland

We hereby declare that:

- a) we have read the below Privacy Notice of Phoenix Systems sp. z o.o. regarding the processing of personal data,
- b) we undertake to immediately provide the content of the above-mentioned Privacy Notice to all persons whose personal data we transfer to Phoenix Systems sp. z o.o. for the purposes specified in the Notice.

\_\_\_\_\_  
name, surname, Contractor signature /  
signature of representing party



Fundusze  
Europejskie



Rzeczpospolita  
Polska

Dofinansowane przez  
Unię Europejską



KRAJOWY  
PLAN  
ODBUDOWY

## Privacy Notice of Phoenix Systems sp. z o.o. regarding the processing of personal data

Pursuant to Article 13(1) and (2) and Article 14(1) and (2) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation, "GDPR"), Phoenix Systems sp. z o.o. hereby informs you that:

- 1) The Controller of your personal data is **Phoenix Systems sp. z o.o.**, with its registered office in Warsaw, address: ul. Mangalia 2a, 02-758 Warsaw, with a share capital of PLN 241,650.00, NIP: 1132852893, entered into the Register of Entrepreneurs of the National Court Register maintained by the District Court for the Capital City of Warsaw in Warsaw, 14th Commercial Division of the National Court Register under KRS number 0000417999;
- 2) The Controller will process personal data for the purpose of conducting the procurement procedure, preparing and executing the contract/cooperation related to the performance of the subject of the contract, and for the legitimate interests pursued by the Controller. The legal basis for the processing is Article 6(1)(b) and (f) of the GDPR – contact regarding and for the purpose of conducting the procurement procedure, preparing and performing the contract, as well as the possible establishment, exercise, or defense of legal claims arising from it. Personal data will also be processed in connection with the fulfillment of legal obligations imposed on the Controller, in particular tax law and financial reporting obligations (based on Article 6(1)(c) of the GDPR).
- 3) You have the right to access your personal data, the right to rectify them, the right to request their deletion or restriction of processing, as well as the right to object to their processing. Since the basis for processing is not consent, you do not have the right to data portability;
- 4) Your personal data will not be disclosed to other entities (controllers), except for entities authorized under applicable law;
- 5) Entities (processors) to whom Phoenix Systems sp. z o.o. entrusts tasks that may involve the processing of personal data may have access to your data;
- 6) Phoenix Systems sp. z o.o. does not use automated decision-making, including profiling, with respect to your personal data;
- 7) Your personal data will be processed for the duration of the contract, and after its termination for a period corresponding to the statute of limitations for mutual claims arising from the contract. Data included in the contract will also be processed for the period required by applicable legal provisions, including tax and financial reporting regulations;
- 8) You have the right to lodge a complaint with the supervisory authority – the **President of the Personal Data Protection Office** (Prezes Urzędu Ochrony Danych Osobowych) – if you believe that the processing of your personal data violates the provisions of the GDPR.