***Incl. No. 2 - Terms of Reference***

**Delivery and assembly of a manufacturing cell used in production processes**

**ADVERTISER (acting on behalf of final beneficiary)**

ROYAL COUNSELS KANCELARIA PRAWNO-CONSULTINGOWA SPÓŁKA Z OGRANICZONĄ ODPOWIEDZIALNOŚCIĄ  
44-100 Gliwice, ul. Pawła Stalmacha 6 / 1  
NIP: 9291663625, KRS: 0000200260  
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**THE ORDERING PARTY:**

ZYGMUNT J. GŁUCHOWSKI s.c.  
Zygmunt Głuchowski i Helena Głuchowska  
KOOPERACJA PRZEMYSŁOWO-HANDLOWA  
44-164 Gliwice, ul. Łódzka 32  
NIP: 631-10-78-935, REGON 272284558  
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A procurement procedure is conducted as RFQ (Request for quotation) in accordance with the rules defined by Guidelines concerning eligibility of expenditures for the period 2021 – 2027 and is realized as one out of four inquiries, which will occur in Competitiveness Base for the project no.:

FESL.10.03-IP.01-04A0/23-003 named „Implementation of manufacturing cell used in production processes”.

**Program name:**

European Funds for Silesia 2021-2027

Priority 10. European Funds for transformation

Sub-Action 10.03 Supporting SMEs for transformation

**Project number FESL.10.03-IP.01-04A0/23-003**

**Deadline for posting the Request for Quotation:** 27.09.2024r. **Deadline for submission of offers:** 07.10.2024r.

**Planned date of signing the contract:** 10.2024r.

**PART 1**

Subject of the contract: **Vibro-finishing processing line**

Specification of the subject of the contract:

**Vibrator – 2 pieces**

Capacity: 950-1100 l

Working trough width: 430-480mm

Engine power: 6 – 8 kW

Pneumatic separation flap

Separation sieve

Pneumatic soundproof cover

Water dosing unit

Control unit with inwerter

**Dryer – 2 pieces**

Capacity: 800 – 950 l

Working trough width: 450-500 mm

Loading chute width: 550-650 mm

Discharge chute width: 450-500 mm

Engine power 6 – 8 kW

Coated separation screen

Dust cover

Scope of the contract:

1. Delivery
2. assembly
3. run
4. staff training
5. delivery, drawn up in Polish:

* complete technical documentation,
* manual
* list of spare and wear parts with price list.

It is expected to submit offers with a validity period of not less than **30** days, only from entities which are **producers of the device**.

Place of implementation: 44-153 Sośnicowice, Przemysłowa 18

CPV code **42000000-6 Industrial machinery**

Minimum warranty period: **36** months from commissioning

Maximum service response time from the moment of reporting a failure or fault (by phone or e-mail) to the moment of direct service intervention to remove it: **48 hours**

Penalty for failure to respond to service **2%** of total net value for each day of delay

**Trading conditions:**

1. Project schedule

- signing of the conditional agreement: planned for **October 2024**

- delivery of the last batch of devices to the place: **30.09.2025**

1. Warunki płatności:

Is it a partial payment? **YES**

Proposed payment schedule:

* + maximum **25%** of the price based on a VAT invoice issued after signing the Agreement as remuneration for mobilization of the Contractor and commencement of the implementation of the subject of the Agreement (the *condition for the payment of an advance may be its security in the form of a bank guarantee or bill of exchange*);
  + **20%** after reporting readiness for shipment,
  + **30%** of the price based on VAT invoice after delivery of the last batch to the destination, according to the payment schedule
  + minimum **25%** of the price based on a VAT invoice after commissioning on the basis of a failure-free final acceptance protocol signed by the Ordering Party.

All payments will be made within **30 days from the date of receipt** of the invoice issued in accordance with the established settlement rules

All invoices will be delivered electronically to the agreed email addresses along with documents confirming the receipt of the invoicing milestone.

Amounts indicated in currencies other than PLN will be converted into PLN at the average exchange rate of the National Bank of Poland on the date of publication of the request for proposal.

List of required documents/statements:

The offer consists of the following documents and attachments:

1. Offer form together with the Tenderer's statements
2. A copy of the insurance policy or an obligation to conclude a civil liability insurance contract with a liability limit of not less than **EUR 100.000,00** and deliver it to the Ordering Party within **7** days from the date of signing the contract
3. Power of attorney or other document showing authorization to represent the Contractor (if applicable)
4. Technical offer in Polish or English
5. Reference list for the last 5 years (for delivery of machines with similar technical parameters)

All the above-mentioned documents should be signed by persons authorized to represent the Contractor, and their scans sent via Baza Konkurencyjności portal within the deadline specified for submitting tenders.

**Evaluation criteria**

**1. Price**

Criterion weight**: 80% (**Max number of points: 80)

Points calculated on the basis of the net price for the subject of the contract, according to the formula:

**C = [(Cnaj/Co) x 100] x W**

where:

C - number of points for a given offer

Cnaj – the lowest net price from valid offers

Co - net price from a given offer

W – weight

**2. Service**

Warranty service response time from the moment of reporting a failure or defect (by phone or e-mail) to the moment of direct service intervention to remove it (counted in hours)

weighting of the criterion **15% (**Max number of points 15)

Points calculated according to the formula:

**S = [(Serwis minimalny / Serwis oferty badanej) x 100] x W**

where:

Minimum service – the time of arrival of the service indicated in the offer, in which the fastest time of arrival in hours among all evaluated offers was offered.

Service of the examined offer – the time of arrival of the website of the examined offer in hours.

W – weight

**3. References**

Max Points: **5**

Less than 3 references – 0 points.

3 – 5 references – 2 points

More than 5 references – 5 points

**PART 2**

Subject of the contract: **Device enabling operation of process water in a closed circuit - 1 pc.**

Specification of the subject of the contract:

Capacity: 800 – 1250 l/h

Power: 4,5 – 5,5 kW

Basket capacity: 10-25 kg

Automatic dosing

Wastewater tank capacity: 250 - 350 l

Capacity of clean water tank: 400 - 500 l

Scope of the contract:

1. packaging
2. delivery
3. assembly
4. run
5. staff training
6. delivery, drawn up in Polish:

* complete technical documentation,
* manual
* list of spare and wear parts with price list.

It is expected to submit offers with a validity period of not less than **30** days, only from entities which are **producers of the device**.

Place of implementation: 44-153 Sośnicowice, Przemysłowa 18

CPV code ***42000000-6 Industrial machinery***

Minimum warranty period: **36** months from commissioning

Maximum service response time from the moment of reporting a failure or fault (by phone or e-mail) to the moment of direct service intervention to remove it: **48 hours**

Penalty for failure to respond to service **2%** of total net value for each day of delay

**Trading conditions**:

1. Project schedule

- signing of the conditional agreement: planned for **October 2024**

- delivery of the last batch of devices to the place: **30.09.2025**

(b) Terms of payment:

Is it a partial payment? **YES**

Proposed payment schedule:

* + maximum **25%** of the price based on a VAT invoice issued after signing the Agreement as remuneration for mobilization of the Contractor and commencement of the implementation of the subject of the Agreement (the *condition for the payment of an advance may be its security in the form of a bank guarantee or bill of exchange*);
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1. **Service**

Warranty service response time from the moment of reporting a failure or defect (by phone or e-mail) to the moment of direct service intervention to remove it (counted in hours)

weighting of the criterion 15**%** (Max number of points 15)

Points calculated according to the formula:

**S = [(Minimum service / Survey offer service) x 100] x W**

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Service of the examined offer – the time of arrival of the website of the examined offer in hours.

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1. **References**

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Less than 3 references – 0 points.

3 – 5 references – 2 points

More than 5 references – 5 points.

**PART 3**

Subject of the contract: **P****ost-process water purification system with initial treatment of the oily fraction**

Specification of the subject of the contract:

**Water purification system** – **1 pc**

Capacity: 8 – 12 l/h

Electricity requirement: 4 – 6 kW

Quality of cleaning min. 90%

Evaporation temperature: 30-400 oC

Width: 1300 – 1500 mm

Length: 2100 - 2200 mm

Internal self-cleaning system

Heating jacket placed outside the working chamber

Accessories:

- distillate tank

- tank for concentrate

- post-process water tank

Noise level: < 80dB

Ability to connect the device to the Internet

Remote monitoring of machine operation

The subject of treatment will be water after vibro-abrasive treatment and water after washing flat surfaces

**Oil separator – 1 pc**

Closed-loop oil separator

Minimum capacity 650 l/h

Width: 600-800 mm

Length: 1400-1600 mm

Making the working bowl stainless steel

The subject of treatment will be water after vibro-abrasive treatment

Minimum operating temperature 55oC

Scope of the contract

1. delivery
2. assembly
3. run
4. training of personnel
5. delivery, drawn up in Polish:

* complete technical documentation,
* manual
* list of spare and consumable parts with price list.

It is expected to submit offers with a validity period of not less than **30** days, only from entities which are **producers of the device**.

Place of implementation: 44-153 Sośnicowice, Przemysłowa 18

CPV codes ***42912000-2 Machines and apparatus for filtration or cleaning of liquids***

Minimum warranty period: **36** months from commissioning

Maximum service response time from the moment of reporting a failure or fault (by phone or e-mail) to the moment of direct service intervention to remove it: **48 hours**

Penalty for failure to respond to service **2%** of total net value for each day of delay

**Trading conditions**:

1. Project schedule

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- delivery of the last batch of devices to the place: **30.09.2025**

(b) Terms of payment:

Is it a partial payment? **YES**

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