**Appendix no. 1 to the Request for Information No. ………………………………..**

……….…………………….

(date, place)

**DECLARATION OF MEETING THE FORMAL CRITERIA**

Acting for and on behalf of ............................................ (name of the Bidder), I/we hereby declare that I/we have read the contents of the Request for Information No.…………… concerning “*……………………………...*” and all appendices thereto; therefore, I/we declare that:

* I/we accept the terms and conditions contained in the Request for Proposal without reservation;
* my/our economic and financial position guarantees timely and proper performance of the contract;
* I/we have the necessary expertise, technical potential and human resources to execute the Order;
* the Bidder guarantees respect of third-party intellectual property rights;
* in the course of our work, we will comply with the regulations, laws and ORLEN S.A.’s internal regulations;
* I am/we are not in arrears with payment of any taxes, charges, or health insurance and social security contributions;
* the Bidder’s employees, members of the Bidder’s governing bodies, as well as its shareholders have no such legal or factual relationships with ORLEN S.A., the ORLEN Group companies, members of governing bodies or employees of ORLEN S.A. which might raise reasonable doubts as to the impartiality of the supplier selection carried out as part of the procurement procedure;
* the Bidder is not subject to any liquidation or bankruptcy proceedings;
* the Bidder is not a party to any litigation or arbitration with ORLEN S.A. or a company of the ORLEN Group;
* we attach a valid excerpt from the National Court Register (KRS) or an excerpt from non-confidential data and information made available in the Central Register and Information on Economic Activity (CEIDG) or an equivalent registration document of the Bidder. (*Please attach to this declaration.*)
* persons signing the Bid documents have appropriate powers of attorney (*Please attach if the power of attorney is not specified in the KRS/CEIDG excerpts*);
* we have read and accept the Code of Conduct for ORLEN S.A. Suppliers (The Code is attached on the webside [www.orlen.pl](http://www.orlen.pl) - For business/ Tenders and supplies / Supplies)
* we have read and accept the “Anti-corruption policy of ORLEN Group” and principles on accepting and granting gifts in ORLEN S.A. which are available on the website www.orlen.pl ( About us/ company/ our standards)

**…………………………..……….**

signature of person authorised to represent the Bidder